



State of Utah

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Department of Human Services

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Office of Fiscal Operations

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Director

THOMAS OBRAY
Director, Bureau of Internal Review and Audit

M E M O R A N D U M

DATE: January 3, 2007

TO: DHS Institutional Review Board
August Lehman: Division of Substance Abuse and Mental Health (DSAMH)
Brenda Ahlemann: Division of Substance Abuse and Mental Health (DSAMH)
Navina Forsythe: Division of Child and Family Services (DCFS)
Reina Dalglish: Division of Child and Family Services (DCFS)
Peggy Matlin: Division of Aging and Adults Services (DAAS)
John Dewitt: Division of Juvenile Justice Services (DJJS)
Tyler Black: Division of Services for People with Disabilities (DSPD)
Jesse Soriano: Utah Office of Ethnic Affairs
Frank Reese: Utah State Hospital

FROM: Gary Franchina: Chair, DHS Institutional Review Board (IRB)

RE: January IRB meeting

Our monthly IRB meeting will be held on Wednesday, January 10, 2007 at 9 a.m. in Room #212 of the Human Services Administration Building. Attached is a copy of the agenda and protocol for review. Please review the materials and be prepared to discuss them at the meeting.

If you have questions or need additional information, please contact me at 538-4109 or gfranchina@utah.gov. I look forward to seeing you at the meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Franchina".

Gary Franchina, IRB Chair
Utah Department of Human Services

Attachments